



JOB DESCRIPTION

Public Health Community Nurse

Public Health Nursing 4 Slough

0-19 (25) Integrated Service

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| Employing Organisation: | Solutions 4 Health |
| Contract Type: | Full time – 40 hours per week |
| Salary: | £22,000 - £29,000 - depending on experience (pay award pending) |
| Place of Work: | Slough |
| Responsible to: | Public Health Nursing Manager |
| Company Division: | Healthcare |

JOB SUMMARY

Public Health Nursing 4 Slough are looking for motivated registered nurses to join our dynamic and innovative service. The post holder will work alongside our Health Visitors and School Nurses to deliver the Healthy Child Programme to families with children aged 0-19.

Please send your completed application form and CV to recruitment@solutions4health.co.uk

Please note if you have not heard within 6 weeks of the closing date you have not been successful on this occasion.

OUR CORE VALUES

- Providing excellent care for our staff and clients
- Delivering outstanding services

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- Leading innovation and development in healthcare

MAIN DUTIES & RESPONSIBILITIES

- To work as part of the public health team in the delivery of the Healthy Child Programme
- To search for health needs in the community, identifying need in relation to national and local agenda
- To develop and maintain partnership working with children, young people and their families
- To safeguard children and young people
- Maintain accurate records of all contacts with children, young people, families in both community and home settings
- To work in partnership with acute and social care as required
- With support, to take responsibility for providing a school health service to a cluster of schools
- To attend and contribute to multidisciplinary meetings as appropriate.

PROFESSIONAL

- To adhere to the NMC code (2015)
- To take responsibility for own professional and organisational knowledge
- To remain up to date with mandatory and statutory training requirements
- To act as a role model
- To participate in clinical supervision
- To maintain NMC registration as required and work within all NMC guidelines relating to current practice
- To work on own initiative, planning, prioritising and organising own workload, supported by senior public health nurses
- Ensure personal portfolio is kept up to date in line with the NMC's revalidation requirements
- Work within a framework that actively supports clinical governance principles. Participate in activities relating to the promotion of the quality of services including audit.

CLINICAL

- Work in partnership with clients towards improved health outcomes
- To deliver planned care to children and young people in clinics such as; well-baby, school drop ins and enuresis
- To provide training to schools and relevant members of the community
- To manage risk within own caseload at all times, completing risk assessments and alerting the senior team as appropriate
- To appreciate the need for confidentiality and dignity at all times
- To show respect for individual beliefs, values and differing cultural needs



Solutions4Health

- Promote the health, wellbeing and developmental needs of children and young people aged 0 -19(25) and their families.
- Plan, facilitate and deliver Public Health promotion opportunities one to one and group activities in the community and school setting.
- To give evidence-based advice via our duty line
- To empower children, young people and families through appropriate support and education
- To be aware of all issues relating to Clinical Quality Governance and to meet standards as required
- To delegate appropriate tasks effectively to health care assistants and nursery nurses; advising and reviewing tasks as required
- To offer breast feeding support to families living in Slough
- Partake in development reviews, referring children identified as requiring further support

MANAGEMENT

- To plan and organise own caseload based on clinical priorities and effective use of time.
- To participate in the induction training and appraisal of staff when required.
- To contribute to the successful achievement of the service targets and objectives
- To contribute towards collating accurate activity data as required by the service.
- To participate in the supervision and coordination of the work of junior staff on a day to day basis and in the absence of the senior public health nurse
- To attend and actively participate in team, locality and other relevant meetings.

ADMINISTRATION

- To use electronic databases and information systems.
- Maintain accurate contemporaneous clinical records
- Comply with all organisational and service policies and procedures
- Report all complaints, incidents and accidents immediately to the line manager and document such occurrences in accordance with organisational policy
- To work with colleagues to ensure cover is available for planned absences, holidays and staff sickness
- To take an active role in service development activities, identifying areas for improvement and options for change

OTHER DUTIES

The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties that may be required from time to time within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

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Occasional Saturday & evening working will be required to meet the needs of the business.

Information Governance

Employees of S4H must comply with the provisions of the Data Protection Act 1998. The post holder must not; either during the course of their employment, or following termination of their employment, disclose any information relating to service users or employees, or of the lawful business practices, of the organisation.

The post holder will be required, when and where appropriate to the role, to comply with the processing of requests under the Freedom of Information Act 2000.

The post holder must comply with S4H policies that protect the information assets of the organisation from unauthorised disclosure, modification, destruction, inappropriate access or use.

The post holder will be responsible for maintaining all clinical and/or corporate records that fall within the remit of this role to the standards in S4H's records management policies, and data quality processes and standards.

Health & Safety

Compliance with the Health & Safety at Work Act 1974 – the post holder is required to fulfill a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

Safeguarding is Everyone's Business

S4H has a responsibility to ensure that all children, young people and adults are adequately safeguarded and protected. Therefore, all S4H employees, temporary staff and volunteers are required to adhere to S4H safeguarding policies and procedures in addition to local and national safeguarding policies and to act upon any concerns in accordance with them.

For children you should be aware of your responsibilities detailed in the '4 Local Safeguarding Children Boards Child Protection Procedures' and for adults as detailed in the Care and Support Statutory Guidance issued under the Care Act (2014).

Training & Professional Development



The post holder will work within the NMC Code of Professional Conduct and demonstrate relevant professional development activities including CPD, clinical updates, attendance at Journal clubs and production of portfolios.

The post holder must attend any training that is identified as mandatory to their role.

Clinical Supervision

It is mandatory for all professionally qualified staff and clinical support staff to actively participate in clinical supervision as an integral part of their professional development. Clinical Supervision will be monitored via agreed review and appraisal mechanisms.

Equality, Diversity & Human Rights

It is the responsibility of every person to act in ways to support equality and diversity and to respect human rights, working within the spirit and detail of legislation including the Equality Act 2010 and the Human Rights Act 1998. S4H is an equal opportunities employer and aims to challenge discrimination, promote equality and respect human rights.

Quality & Risk

S4H requires all its employees to actively participate in quality improvement and risk management, both at a professional level and service level. The post holder will therefore be required to participate in quality and risk programs as an integral part of their position.

Confidentiality

S4H employees are required to exercise discretion and maintain confidentiality at all times.

The range of duties and responsibilities outlined above are indicative only and are intended to give an overview of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the post holder.

Eligibility to Work in the UK

All applicants must be eligible to work in the UK. We only accept applications from candidates who are legally entitled to work in the UK.

Disclosure and Barring Service Check

All Solutions 4 Health employees either in direct contact with patients and/or with access to patient data are required to pass a Disclosure and Barring Service (DBS) check.

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It is a requirement of this post that you undertake an enhanced DBS check, and you will be asked to complete and sign a Disclosure Form giving permission for the screening to take place. If you refuse to sign the form your appointment will not be progressed further.

No Smoking Policy

Solutions 4 Health has a No Smoking Policy, which does not allow smoking by staff or visitors on any of our premises.

Occupational Health Clearance and Immunisation

The post may be subject to Occupational Health clearance, and immunisation against certain diseases may be required. These will be discussed with you during the recruitment process where applicable.

OUR MISSION



To empower Families in our Community to find Solutions 4
Health and Wellbeing